



**Please provide print ready files in PDF or Illustrator EPS Format with the below specifications.**

Prepare all files in Adobe Creative Suite Programs, **please outline all fonts.**

Images should be embedded or linked and provided in TIFF, EPS or PSD formats at the following resolution below:

<b>10% of finished size</b>	<b>1/10th Size</b>	<b>750dpi</b>
<b>25% of finished size</b>	<b>1/4 Size</b>	<b>300dpi</b>
<b>100% of finished size</b>	<b>Same Size</b>	<b>75dpi</b>

If the file is a raster image then it can be supplied as a TIFF, EPS, or PSD.

Please make sure it is cropped to size including any bleed.

**Maximum file size accepted is 500MB.**

- If your job requires white printing, please contact production for file set-up instructions.
- **Do not use OVERPRINT FILL** under the Attributes Window in Illustrator.
- Please provide a colour hard copy or a PDF to use as a guide when printing.
- Pantone colours to be chosen from the solid coated library.
- When using Pantone Colours, do not use Transparency or Effects interacting with objects.

Biggraphics will take great care in checking your files for related errors, if any issues arises as a result of incorrect artwork supplied, the client will take responsibility for reprint costs.

---

**We Support:** Adobe Illustrator, Photoshop, Acrobat, InDesign (All Editions)

**How To Supply Files:** Files can be supplied on CD, DVD, eMail (below 10mb) or upload to our "You Send It" internet site, please speak to our Customer Service for details.

**Rates:** A minimum \$40 file preparation fee will apply to all work. If your artwork requires extensive work to bring it to specification, a Customer Service Person will contact you prior to commencing production. Rush Rates apply to work required within 48 hours of approval. A Customer Service Person will contact you if applicable.

---

**For more information and for any artwork enquiries please contact Terry Duckworth:**

M: 0407 812 958

E: [terry@biggraphics.com.au](mailto:terry@biggraphics.com.au)

[www.biggraphics.com.au](http://www.biggraphics.com.au)